

VILLAGE OF WAUCONDA
REGULAR BOARD MEETING
OCTOBER 20, 2009
MINUTES

1. **CALL TO ORDER**

Mayor Knigge called the Board of Trustees to order on Tuesday, Oct. 20, 2009, at 7:00 p.m. in the Village Hall.

2. **PLEDGE OF ALLEGIANCE**

Pledge of Allegiance was led by Mayor Knigge.

3. **ROLL CALL**

Upon roll call by the Village Clerk, the following Trustees were:

Present: Trustees Lochmayer, Barbini, Murphy, Knight, Mayo

Absent: Trustee Wahl

QUORUM PRESENT

4. **PUBLIC COMMENT**

Joe Wojton, 908 Jackson, had a question on item G. The Mayor informed Mr. Wojton that we would be discussing this under the consent agenda and he can make his comment at that time. Trustee Knight stated that he will also be speaking to this issue.

5. **APPROVAL OF AGENDA**

A motion was made by Trustee Mayo, seconded by Trustee Murphy, to approve the agenda.

Ayes: Trustees Barbini, Murphy, Knight, Mayo, Lochmayer

Nays: None

Absent: Trustee Wahl

MOTION DECLARED CARRIED

6. **MOTION TO APPROVE CONSIDERATION OF CONSENT AGENDA BY OMNIBUS VOTE**

A motion was made by Trustee Barbini, seconded by Trustee Mayo, to approve the consent agenda.

Comments: Trustee Knight asked for a better explanation for item G. We had a Director of Building & Zoning who was dismissed and now there is item G to add the Office of Building & Zoning. Attorney Magna explained that previously the Code of Ordinances did not formalize this position. Item G will allow a Building & Zoning Department which is now severed from the Economic Development Officer position. This creates the office, but does not fill the position. Also, the appointment being requested this evening may not be permanent. It's possible that, within 180 days, the Village may not need this position anymore. Various other appointments today, along with this one, are all part of the reorganization of the Village.

Mr. Wojton, 908 Jackson, questioned the Village's decision to let go one building commissioner and now is hiring someone else. If this is for financial reasons, why did we start at the top rather than the bottom? It seems to him to be a political move.

The Mayor strongly stated that this move was for purely a financial reason and not political. Administrator Quick explained the projected budget concerns, the realignment of responsibilities and the decisions which have been made. There are still proposals that will be presented to the Village Board in the future. Tonight, we are asking the Village Board to consider a contract with the Fire Department to provide inspections and for the zoning portion to be outsourced. Deb Ogorzaly, Economic Development Coordinator, brought to the group's attention that in the last week these services, which are the responsibility of the Building & Zoning Dept., have not been delinquent. Also brought out is the fact that many of the current Village staff have taken on additional duties and appointments without additional compensation or extra pay.

Trustee Mayo stated that we are very grateful to the Wauconda Fire Department for their cooperation in this matter and coming to our aid. Without their help, we could not have done this.

John Cargill, 3142 Gilmer Rd., stated he is planning on breaking ground in April for a huge \$15 - \$22 million project for Wauconda. He was concerned at first and, after being invited to come to the office and talk with the staff, he is confident with the Village's plan which has been put into place.

Ayes: Trustees Murphy, Knight, Mayo, Lochmayer, Barbini

Nays: None

Absent: Trustee Wahl

MOTION DECLARED CARRIED

CONSENT AGENDA

- A. Approve Bills for Payment from 10/02/09 through 10/15/09 Totaling \$739,951.21
- B. Pass Ordinance Amending Village Code Section 119.24 by Reducing Number of Class RA Liquor Licenses to One and Increasing Number of Class A Liquor Licenses to Seven Due to Change in Classification for El Pulpo #2 Restaurant Located at 400 W. Liberty St. (Ordinance No. 2009-O-48)
- C. Pass Ordinance Amending Village Code Section 119.49 Pertaining to Sales of Alcohol to Minors (Ordinance No. 2009-O-49)
- D. Pass Ordinance Amending Village Code Section 100.02 Pertaining to Recreational Vehicle Parking Prohibitions (Ordinance No. 2009-O-50)
- E. Pass Ordinance Amending Village Code Section 98.47 Pertaining to Construction Standards (Ordinance No. 2009-O-51)
- F. Pass Ordinance Amending Village Code Section 155.096 Relating to Fees for Zoning Matters (Ordinance No. 2009-O-52)
- G. Pass Ordinance Amending Village Code Section 31.120 by Adding the Office of Director of Building and Zoning (Ordinance No. 2009-O-53)

- H. Pass Ordinance Amending Village Code Section 91.13 By Revising Regulations Pertaining to Open Fires (Ordinance No. 2009-O-54)
- I. Pass Ordinance Amending Village Code Chapter 152 Relating to Sign Regulations (Ordinance No. 2009-O-55)
- J. Pass Ordinance Amending Village Code Title XV Relating to Building Regulations (Ordinance No. 2009-O-56)
- K. Pass Ordinance Granting a Variance from Regulations Contained Within Table 2 of Village Code Section 155.023 for Property Located at 910 North Madison Avenue in the Village of Wauconda, County of Lake, State of Illinois, to Allow for a 20-Foot Front Yard Setback for the Specific Purpose of the Construction of a Second Floor to an Existing Building, and to Allow for an 11-Foot 8-Inch Front Yard Setback for the Specific Purpose of the Renovation and Expansion of an Existing Deck not to Exceed the 23-Foot Width of the Front of the Residence (Ordinance No 2009-O-57)
- L. Pass Ordinance Approving an Agreement with Devery Engineering, Inc., to Provide Engineering Services for the 2010 Road Improvement Bond Project to the Village of Wauconda (Ordinance No. 2009-O-58)
- M. Pass Ordinance Approving Letter of Agreement for Special Service Area #13, Limited Reimbursement of Installation Costs for Residences Located at 27960 and 27961 Myrtle Owned by Chuck August (Ordinance No. 2009-O-59)
- N. Pass Resolution Amending the Resolution Amending Building Permit Fees Previously Adopted on August 4, 2009 (Resolution No. 2009-R-17)

7. MOTION TO APPROVE ITEMS A THROUGH N ON THE CONSENT AGENDA

A motion was made by Trustee Barbini, seconded by Trustee Knight, to approve the Consent Agenda by Omnibus vote.

Ayes: Trustees Murphy, Knight, Mayo, Lochmayer, Barbini

Nays: None

Absent: Trustee Wahl

MOTION DECLARED CARRIED

8. NEW BUSINESS

A. Appointments

A motion was made by Trustee Mayo, seconded by Trustee Murphy, to make the following appointments lasting through April 30th, 2010:

1. Director of Building & Zoning – Dave Geary
2. Building Commissioner – Joe Schwarz
3. Superintendent of Administration, Public Works – Jacqueline Soccorso
4. Building Inspectors – Tomm Smithe, Charles Buschick

Ayes: Trustee Murphy, Knight, Mayo, Lochmayer, Barbini

Nays: None

Absent: Trustee Wahl

These Appointees were sworn in by Village Clerk Irwin.

The Mayor expressed his gratitude to the Appointees for accepting their positions and for stepping up to help out the Village at this time.

- B. A motion was made by Trustee Lochmayer, seconded by Trustee Knight, to pass an Ordinance approving Articles of Amendment to the Fire Protection and Mobile Intensive Care Agreements with the Wauconda Fire District (Ordinance No. 2009-O-60)

Ayes: Trustees Knight, Mayo, Lochmayer, Barbini, Murphy

Nays: None

Absent: Trustee Wahl

Comment was later made from Cathy Scott, 219 George St. She brought forward several concerns:

- #1. Concern is that last January, the discussion was made on the current Fire Dept. Contract and yet it has not been put forward on referendum.
- #2. To her knowledge, no Finance Committee Meeting has been held on this Fire Contract.
- #3. To her knowledge, Zaida Torres, Director of Finance, has not been included in any meeting. So if we don't need her, why do we keep her?

Fire Chief Dato informed Ms. Scott that the current contract is to remain current with the addition of services to cover the building inspections.

The Mayor summed up that the Board and Staff decided that there would be additional cost to Fire Service in adding the building inspections to their responsibilities.

- C. A motion was made by Trustee Lochmayer, seconded by Trustee Murphy, to pass an Ordinance approving a Letter of Agreement with Rolf C. Campbell & Associates, Inc., of Green Oaks, Illinois, to provide Zoning Administration Services (Ordinance No. 2009-O-61)

Comments: Trustee Murphy inquired about a fee schedule for this contract. Discussion with the Village Administrator, the Company's Attorney, and Attorney Magna informed Trustee Murphy that the contract would not exceed 60 hours a month at a rate of \$65 to \$95 per hour. The Village has a line item in the budget which lists the maximum amount possible for this contract, but it is not anticipated that we will reach this level. A detail of services and specific fees will be sent from Rolf C. Campbell & Associates.

Cathy Scott, 219 George St., asked what the company's guaranteed minimum is. She was informed that there is no guaranteed minimum with this contract. She then asked about residential versus commercial and was informed they would provide for both and that B&F Technical would continue to provide plan reviews.

Joe Wojton, asked how the two projects that he has on the table will go forward. Dir. Geary suggested that he go into the office during business hours, and he will be brought up-to-date on the pending projects.

Ayes: Trustees Mayo, Lochmayer, Barbini, Murphy, Knight

Nays: None

Absent: Trustee Wahl

- D. A motion was made by Trustee Knight, seconded by Trustee Lochmayer, to pass an Ordinance waiving public bidding requirements for emergency water main repairs (water main along Macintosh West of Apple Country Subdivision) Ordinance No. 2009-O-62)
- Trustee Murphy asked for additional information. The details of the necessary repairs were explained, and it was stated that it is not uncommon for this type of repair to be necessary. There had been three serious breaks in a four hour period, and there was a great concern to get the water back on to the homes in this area. We want to push ahead on this project with winter coming. The GIS system, which may be beneficial, had been eliminated in the budget and was not available to assist with prevention of this and other concerns at this time.
- Ayes: Trustees Lochmayer, Barbini, Murphy, Knight, Mayo
 Nays: None
 Absent: Trustee Wahl
- E. A motion was made by Trustee Barbini, seconded by Trustee Lochmayer, to pass a Resolution authorizing application for Community Development Block Grant Funds for Program Year 2010 (Resolution No 2009-R-18)
- Comment:* Trustee Murphy asked what amount of the grant is. He was informed it is for \$150,000.
- Ayes: Trustees Barbini, Murphy, Knight, Mayo, Lochmayer
 Nays: None
 Absent: Trustee Wahl

9. **STAFF & OFFICERS' REPORTS**

Village Administrator Dan Quick thanked the Mayor and the Board for their support on the many issues this evening. He appreciates their patience and the time spent talking with various staff. He also thanked the Fire Department for their cooperation these last few days. He is excited about the contract with Rolf C. Campbell & Assoc. and looks forward to working with Chris Miller. Mr. Quick also congratulated the new appointees.

Assistant Village Administrator and Economic Development Director Linda Krajniak updated the Board on the Economic Development Meeting from October 14th. Jeff Howard was able to answer many of their questions and shared what's going on with commercial brokers. A packet has been provided to the Village Board on tax incentives that Wauconda can provide to new businesses, and there will be a working COW session to bring in other governmental bodies to give an overview of what's available to villages. She also mentioned that she is extremely proud of Debra Ogorzaly and the work she has been doing in the other areas of the Village office.

Police Chief Douglas Larsson handed out a packet which updated the Board on what has been occurring at the Police Department these past weeks, the first item being the Police Entrance Exam. He thanked Trustee Knight for his assistance at the Police Exam on Saturday, Oct. 10th. Also, he would like the Board to talk with him about their concerns and expectations. Mayor Knigge suggested that his written report be put on the website.

Fire Chief Dave Dato introduced Mark Abernathy, who has been one of the leaders of the Fire Explorer Program for the past 20 years. This is a program for individuals who are ages 14 – 19. Regretfully, Mr. Abernathy will be leaving this position. Chief Dato mentioned the Fire Department has a GIS system, and he will arrange for a staff member to work with Director Geary to see if they can provide something on a very simple basis to assist in the area mentioned previously. He assured the Board and the public that the Fire Inspectors are well trained and know the codes involved in the inspections for which they are now responsible. These staff members are all certified, and he assured everyone that inspections will be done correctly. He invited anyone to come in and talk with him with their questions and concerns. He informed the attendees that there are other fire districts which also do this service for their communities.

Environmental Quality Director and Newly Appointed Superintendent of Public Works - Administration Jackie Soccorso thanked the Board and staff for their support. This first week has been overwhelming but she is looking forward to her new job responsibilities. She then mentioned there is a new look to the Environmental Quality web page. The Mayor mentioned that Ms. Soccorso is also our representative on the Executive Board of SWALCO and has been complimented on her job with this committee.

Public Works Director and Newly Appointed Director of Building & Zoning Dave Geary commented that it has been a professionally challenging week. He expressed his thanks to Chief Dato and the Fire Department. He has seen the Fire Department's dedication to this new agreement. Back home in Public Works, things are going well. With the regretful loss of Betty Harrison, the entire team is working hard to make things work. They are also getting the snow plows ready. He then asked Building Commissioner Joe Schwarz if he had anything to add. Commissioner Schwarz stated that he wants to thank Deb Ogorzaly, Tom Smithe, and Charles Buschick for adapting so quickly.

10. **MAYOR'S REPORT**

This evening's proceedings has given a flavor for all the players which it took to put this whole reorganization together. It was a very difficult decision to let go the staff we needed to let go. We are charged, and will not forget, that who we report to are the residents of Wauconda. We are here doing our best to try to maintain the core services that we feel this Village needs to maintain a quality of life: police, fire, street maintenance, water, and sewer services. The Mayor encourages the Trustees to meet with the staff members on their committees and see how things are going for them.

A couple of thanks to:

- (1) Trustee Lochmayer on the many code changes his committee put together on tonight's agenda.
- (2) Chris Esvang, who gave a report on the Village's Arborist position to the Rotary Club.
- (3) Dave Geary for his excellent Public Works Report.
- (4) Congratulations to Alex Pryde for graduating from the IPSI Series.

The Mayor attended the Economic Development meeting. He was at the Ribbon Cutting for Corner Pantry. Related to the Rt. 120 Throughway Committee, Adm. Quick will be setting up a COW meeting with a representative of Lake County IDOT to explain the whole project. Also the Mayor has been named to a new County Committee called the Non-Motorized Travel Study.

11. **COMMITTEE REPORTS & TRUSTEES' COMMENTS**

Trustee & License and Administration Chair Pat Murphy expressed his congratulations to Alex Pryde on completing the IPSI training. He talked with Adm. Quick about the policies and job descriptions we need to look at. In light of the recent events over the last week, no one wanted to see the necessary changes we had to make, but how fortunate we are that we are able to go to the Fire Dept. and have them accept these responsibilities and Good Luck.

Trustee & Police Committee Chair Knight would like to echo Trustee Murphy's comments. He stated that he attended the physical fitness training of the Police Candidates on Oct. 10th. Everyone did well. In light of the recent economic decisions, he feels these decisions should be addressed in the Village's newsletter.

Trustee & Environmental Committee Chair Mayo asked about the report we are waiting on from the Strategic Planning Session we had. Adm. Quick mentioned it is hoped there will be a meeting on this topic in December. Some of the data will be sent out. Trustee Mayo then expressed her thanks to all those who are involved in the necessary changes.

Trustee & Building and Zoning Committee Chair Lochmayer stated he wished to echo some of his peers' comments. We had to make some difficult decisions. Without having the highly professional and skilled staff we have, we would not have been able to make those decisions. The decision we made is an example of trust between the Village Board, the Mayor and all of the staff, including the Fire Dept. One other item for Chief Larsson, as Chairman of the Farmers' Market, he was asked to bring up the concern with the speeders along Main Street.

Trustee & Financial Committee Chair John Barbini asked about a discussion for Garland Road set for next week at the COW. He then stated we are living in some tough economic times. The biggest issue facing this Village in both the short term and long term is our financial future. We cannot count on Springfield or Washington to help us out. The decisions we have made are to try to stabilize the system. We have many more decisions we will need to make. We need to educate our residents on the changes, on what we've done, and on what will be needed.

Trustee Wahl was absent.

12. OPEN MEETING TO THE PUBLIC

A motion was made by Trustee Murphy, seconded by Trustee Mayo, to open the meeting to the public.

Ayes: Trustees Mayo Lochmayer, Barbini, Murphy, Knight

Nays: None

Absent: Trustee Wahl

MOTION DECLARED CARRIED

Resident Julia Tudor, 136 Hubbard Ct., said that first and foremost, thank-you and congratulations to those taking on more responsibility. She suggested to Chief Dato that he put out a public notice of the qualifications of his staff. To Mayor Knigge and Director Geary, she and her mother are very excited that the light on Osage Street is now working. She then commented that she is one of the petitioners to the Dist. 118 School Board Bond Issue. It is being contested by hearing on Thursday, Oct. 22nd, at 7:00 p.m. at Wauconda High School. She asked if a notice could be put on the Community Sign, located at Rt. 176 and Hwy. 59. And finally she inquired about the IMRF issue. She was directed to talk with Ms. Torres.

13. ADJOURNMENT

A motion was made by Trustee Barbini, seconded by Trustee Knight, to adjourn the meeting at 8:44 p.m.

Ayes: Trustees Mayo, Lochmayer, Barbini, Murphy, Knight

Nays: None

Absent: Trustee Wahl

MOTION DECLARED CARRIED

Ginger Irwin, Village Clerk