



Village of Wauconda

Environmental Quality Department

Requirements for New Commercial Site Occupants, or Ownership changes of existing commercial sites

Re: New businesses/Commercial site occupants

All new businesses must register with the Environmental Quality Department before opening.

The purpose of the registration is to keep a current and accurate inventory of all of the businesses in the Village of Wauconda and ensure that Federal regulations are being met. The Environmental Protection Agency requires the Village to send an annual updated report of all occupied commercial sites within the Village of Wauconda. In addition, the Village is required to inspect the site before it is open for business for chemicals used and/or stored on site, to properly regulate the users of the wastewater treatment plant.

This Pretreatment Program enables the Environmental Quality Department to protect the wastewater treatment plant from possible chemical spills, and to track potentially toxic or harmful chemicals. Such harmful or toxic chemicals could disable the wastewater treatment plant, harm personnel or collection systems, or damage the environment, if spilled or improperly disposed of.

The Village of Wauconda Pretreatment Registration Ordinance 2004-0-04 states that:

- All new commercial /industrial site occupants in the Village of Wauconda are required to complete the Pretreatment Registration Form and remit the \$50 registration fee, at the time the business occupies the property. This includes existing businesses which move from one commercial site to another, (within the Village).
- A pretreatment inspection of the premises must be conducted before the site opens for business or utilizes the property.
- Any transfer of ownership shall require a new registration (including the \$50 fee) with the Environmental Quality Dept. Pretreatment Program.
- Once established, Registration forms and inspections are required on an annual basis.
(\$50 fee applies only to initial registration)

The registration form and the fee should be sent to:

Village of Wauconda
Pretreatment Registration
101 N. Main St
Wauconda, IL 60084

Please call the Environmental Quality Dept. at (847) 487-3575 if you have any questions. Inspections can be scheduled Monday – Friday, hours will vary depending on type of business and schedule. Thank you in advance for your cooperation in this matter. The goal is to make the village a safer place to live and work.

VILLAGE OF WAUCONDA

109 W. Bangs St. Wauconda, Illinois 60084
(847) 487-3575
Fax (847) 526-8967

INDUSTRIAL/COMMERCIAL WASTEWATER PRETREATMENT REGISTRATION

Facility Name: _____

Facility/Site Address: _____

Mailing Address (If different from site) _____

Telephone #: _____

Facility Representative: _____

Owner/Landlord Name & Address (If Tenant) _____

Date business established at current location (month/year): _____

Describe the type of business activity at this location:

Principal Product Produced: _____

Number of Employees: _____ Number of shifts: _____

Hours of Operation : _____ AM/PM to _____ AM/PM

Days of Operation: _____

List all North American Industry Classification System Numbers (SIC Number)

Does this facility discharge any cooling water to the sanitary sewer system?

Yes [] Contact or Non-Contact _____

No []

Does this facility generate any wastewater from any manufacturing process?

Yes [] No []

Does this facility discharge any wastewater to the sanitary sewer system, which has come into contact with any raw material, intermediate product, finished product, by-product, or waste product? Yes [] No []

Does this facility operate a pretreatment process or device used for treating wastewater prior to discharge to the sewer? Yes [] No []

Village Of Wauconda

Industrial Wastewater Pretreatment Registration

Does this facility operate any process which is subject to any National Categorical Pretreatment Standard as outline in 40 CFR Appendix C to Part 403?

Yes [] No []

Does this facility have any of the following permits? Please check.

NPDES [] Hazardous Waste Generator [] IEPA Operating Permit []

Does this facility have any liquid or dry sludge hauled off-site for disposal?

Yes [] No []

Does this facility annually submit a Toxic Chemical Release Form (form R) to the IEPA in accordance with SARA Title III, Section 313? If yes, submit the most recent copy (ies) of Form R. Yes [] No []

Does this facility store any material on-site in amounts greater than 5 gallons? If yes, submit a list of such material and the volume stored? Yes [] No []

Does this facility have a grease trap? Yes [] No []

If yes, how many and location: _____

Indicate the total volume of wastewater discharged form this facility to the sanitary sewer system. (Estimate 20 gal/person/day)

_____ Gallons/day Estimated [] Measured []

Name of person completing this report: _____

Title: _____

“ Under penalties as provided by law pursuant to 1-109 of the Code of Civil Procedure and 40 CFR 403.12(n), the undersigned certifies that the statements set forth in this application are true and correct, except as to matters therein stated to be on information and belief, and except as to such matters, the undersigned certifies as aforesaid that he verily believes the same to be true.”

Signature of Executive Office: _____

Title: _____

Date: _____

The Village of Wauconda Pretreatment Program requires a \$50.00 registration fee, completed registration, and inspection of all occupied commercial sites (Ord. 2004-O-04).

Please enclose your check or money order, along with completed registration to:

Village of Wauconda
Attn: Pretreatment Registration
101 N. Main St.
Wauconda, IL 60084

Thank you.